

**School Council**

**École Whitehorse Elementary School**

*Kwanlin Kets’edan Ku*

*4181 4th Avenue, Whitehorse, YT Y1A 1J7*

*Phone (867) 667-8083*

*Fax (867) 393-6211*

**Meeting Minutes**

**Monday, April 15, 2024 @ 6:30 pm – ÉWES Staff Room**

|  |  |
| --- | --- |
| Laura Lang, Chair (resigned)  Sarah Gallina, Vice Chair (acting Chair)  Kelly Jiang, Secretary  Johanna Havelaar, Treasurer  Alisha McLean, Member  Sheila Merkley, Member  Gary Whittle, Member | Sharon MacCoubrey, Principal  Valerie Long, Vice Principal  Janet Moore, Department of Education  Lori Choquette  Jayme Curtis, Department of Education |

**Actions :**

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| **Actions** | **Description** | **Member Responsible** |
| **04.24.01** | E-mail Donna and cc Lori requestion official resignation letter. | Sarah |
| **04.24.02** | Letter to Trevor regarding activity busses for next school year. | Johanna, Gary |
| **04.24.03** | Contact Laura regarding AYSCBC meeting of SC chairs | Sarah |
| **04.24.04** | Invite Shauna Epp to do a presentation on RISE in September | Sarah |
| **04.24.05** | Eating disorders presentation for students | Johanna |
| **04.24.06** | BBQ Food Order | Johanna, Alisha |

1. **Call to Order** – 6:33pm

1. **Adoption of Agenda**

* Motion to adopt by Alisha, Sheila seconded, all in favour
* Gary advised that under s. 142 of the *Education Act*, a resolution shall be submitted by the chair and no seconder is required.

1. **Adoption of Past Minutes** 
   1. Adoption of December Minutes – Motion by Johanna, all in favour
   2. Adoption of January Minutes
      * **Action** **04.24.01**: Sarah will e-mail Donna and cc Lori requesting official resignation letter
      * Motion by Alisha, all in favour
2. **Recognition of Community Members**
   1. Lori Choquette
   2. Janet Moore
   3. Jayme Curtis – Acting Director of Operations with Education
3. **Reports**
4. Administration Report – Sharon
   * Only 9 days of school in March
   * Student led conferences
   * Mice!
   * Hoodies - $75 per hoodie, SC may help fund some if there is interest
5. Financial/Treasurer Report – Johanna
   * Deposit of $1336.76 made in error to SC account, deposit was meant for the school
   * Lori will follow-up and determine next steps
6. PAC Report: Takhini Site Analysis and Test Fit – Janet Moore
   * Review of presentation give to PAC and other invitees on March 27th, 2024
   * Consideration of the three sites possible on the Takhini land reserve
   * Option 1 (located on the softball fields) is the highest ranked, there is an ongoing conversation with Softball Yukon
   * The school community will see the finalized report shortly once the site has been finalized. There will be no consultation on which site will be selected. The project team collects information and makes a recommendation.
   * Not yet decided on how the information will be shared with the school community.
   * Was there a report on initial site selection 2 years ago?
     + Unsure. There may have been reports in the past on the school and land before the current project.
     + There is no education land reserve downtown that is big enough for the French immersion school community
7. **New Business**
   1. Letter to Premier and Ministers
      * Options
        + delay sending out a letter until next council takes over
        + consult with the school community rather than send out a letter
        + new letter to advocate meaningful consultation happens in regards to the interior of the school
      * Sharon feels consulted at this point and has assurances that will they will consult later in the process. Worry that delay may cancel project.
      * Current school is falling apart and needs to be replaced as soon as possible; don’t interrupt and stall the process
      * Delay discussion until next meeting
        + The letter as drafted should be tabled until the May meeting
          - Motion by Gary, all in favour
   2. SC elections & the secretary position – Table until next meeting (Kelly might join council)
      * Secretary/treasurer position: can it be split?
        + Gary: according to Education Act a Secretary/Treasurer is one person and is appointed by council
        + Lori: yes, those positions can (and have been) split and/or hired out
        + Lori will provide more information to Gary and the rest of council on the secretary/treasurer position in regards to the Education Act
   3. Activity Bus Need for Whitehorse Elementary School
      * Invite Trevor Ratcliffe to next May meeting
        + Solicit confirmation that the department will help the school out next year with activity transportation
        + Include thanks for cash for activity bussing
        + **Action 04.24.02**: Johanna will write the letter to Trevor and will send to Gary for editing
   4. Updates on Chair meeting with the Association
      * Laura resigned, not at current meeting
      * **Action 04.24.03**: Sarah will send e-mail to Laura to confirm if there is anything to discuss on this
   5. The impacts of RISE
      * Shauna Epp can speak to RISE – invite Lesley Peters/Shauna Epp to a meeting.
      * Aim to do a session for the parents and council members in September
      * **Action 2024.04.04** Sarah will send e-mail to Shauna Epp regarding a September meeting on RISE
      * E-mail invite to parents in August
      * Book Activity room in June
   6. Student Wellness – Johanna
      * There is interest in a presentation on eating disorders
      * **Action 04.24.05**: Johanna will reach out to Antonia Wilson about a presentation on eating disorders and resources for parents

1. **Standing Business** 
   1. French Second Language
      * Next meeting is April 25th at 5pm
      * A council member should attend
      * The invitation will be sent to the school council gmail
   2. Project Advisory Committee
      * Change PAC to the second Thursday of the month so that PAC members have information to share with council.
   3. School Growth Plan – Sheila
      * No recent meetings
   4. Transportation Committee – Alisha
      * Bus registration starts May 26th
      * Next school year bus tags will be given out by bus drivers and not the school
      * Chris Hanlin has been replaced by Jamie Curtis on the transportation committee
      * EWES would appreciate a designated contact person at Standard Bus
        + Lori made note of this
      * Kids with multiple home locations will try to be prioritized
      * Not considering bus monitors – unable to facilitate
      * There will be an information session in May
2. **Community Events**
   1. School BBQ
      * **Action 04.24.06**: Johanna will pre-order hot dogs etc, including halal dogs; Alisha will order 3 sheet cakes and GF cupcakes
      * The order list will be brought to the May meeting
   2. Grad Gift
      * Grad is at 1pm on June 7th
      * **Action 04.24.07**: Sarah will order grey with purple grad bags
   3. Movie Night
      * Last possible date is June 13th
3. **Next Meeting – May 13th, 2024**
4. **Adjournment of Council Meeting at 21:03**