



School Council
École Whitehorse Elementary School
Kwanlin Kets'edan Ku
4181 4th Avenue, Whitehorse, YT Y1A 1J7
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Meeting Minutes

Monday, February 17, 2025 @ 6:30 pm – Department of Education, Room 1

Sarah Gallina, Chair, regrets Gary Whittle, Vice-Chair, acting Chair Kelly Jiang, Member Sheila Merkley, Member, via Teams Micah Quinn, Member, via Teams	Johanna Havelaar, Secretary-Treasurer Ashley O'Brien, Member, Sharon MacCoubrey, Principal Valerie Long, Vice Principal
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1. Call to Order – 18:51

2. Land Acknowledgement

- a. We are meeting on the traditional territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'an Council. We recognize their deep connection to this land and express our gratitude for the opportunity to live and work here.

3. Adoption of Agenda

- a. **Motion 25.02.01** to adopt Agenda by Ashley, All in favour

4. Adoption of January Minutes

- a. **Motion 25.02.02** to adopt Minutes by Micah, All in favour

5. Recognition of Community Members

- a. None present

6. Correspondence

- a. Richard Poirier – follow-up e-mail with issues
 - Sharon had meeting with Mike Nemeth regarding lead level communication
 - There should be better/quicker communication in the future
 - Flushing protocols in dental rooms
 - Other issues have been repaired
 - Calendar policy in future years – still in discussion

7. Reports

- a. **Elementary School Replacement Project Traffic Study** – YG Department of Education & Highways and Public Works

- Presentation delayed. Invite will be sent out at a later date.
- Q: Application timing to the city for rezoning
 - Has not been applied for yet
- Q: Parent handout/letter for our school community before Feb 24th; invite for Feb 24th Open House
 - Waiting for the Traffic Study to be finalized
- Q: When can the invite from the Minister's office be expected?
 - Currently unknown, waiting finalized Traffic Study

b. **Administration Report** – Sharon

- 2025-26 School Calendar Approval
 - Spring break is longer because the Arctic Winter Games kids are hosted in the schools. The longer break allows more time for set-up and take-down.
 - **Motion 25.02.03** to approve draft 2025-26 school calendar by Kelly, All approve
- Lots of kids and staff are sick in February
- French immersion will not go to lottery, children registered after Feb. 17 will be on waitlist

c. **Financial/Treasurer Report** – Johanna

- Family Movie Night has been reimbursed

8. **New Business**

a. **Policy Reformatting** – Gary

- Defer to March meeting
- **Action 25.02.01**: Council members should review policies and e-mail Gary with any comments

9. **Standing Business**

a. **French Second Language** – Sharon

- Discussed resources, funding, and PD day feedback

b. **Project Advisory Committee: New School Build** – Sarah, Johanna, Gary, Sharon

- Parent Handout – has been delayed
- Next PAC meeting – no date yet

c. **School Growth Plan** – Sheila

- Met Feb 14th
- Work being done in school
 - Literacy and numeracy is the focus
 - Sharon to meet with Department of Ed next week to discuss promises that have been made but have not yet completed
 - Sharon and Val meeting with teachers to get feedback on newer resources that have been used
 - Hoping to continue funding for the LAT teacher who has been a great support
- Still waiting on staff numbers for next year – usually set in January – but has been delayed this year

d. Transportation Committee – Micah

- Next meeting February 25th
- Sharon will send concerns to Micah – very few concerns at the moment

e. Community events

- BBQ has been booked by Micah
- Yukon Service Supply will not deliver
- Need to find someone with a truck
 - Will ask parents closer to the bbq date

10. Next Meeting – March 24th, 2025

11. Adjournment of Council Meeting – 19:40