



School Council
École Whitehorse Elementary School
Kwanlin Kets'edan Ku
 4181 4th Avenue, Whitehorse, YT Y1A 1J7
 Phone (867) 667-8083
 Fax (867) 393-6211

Meeting Minutes

Monday, May 13, 2024 @ 6:30 pm – EWES Staff Room & Zoom

Sarah Gallina, acting Chair Kelly Jiang, Secretary Johanna Havelaar, Treasurer Alisha McLean, Member Sheila Merkley, Member Gary Whittle, Member	Sharon MacCoubrey, Principal Valerie Long, Vice Principal (regret) Parents Micah Quinn Masha (Zoom)
-----------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------

Actions :

Actions	Description	Member Responsible
05.13.01	Johanna will write a letter to CIBC and start paperwork process.	Johanna
05.13.02	Johanna will send another email to Trevor Ratcliff to participate in the June SC meeting.	Johanna
05.13.03	Alisha will check the prices of the cake and 550 cupcakes (Independent)	Alisha
05.13.04	Sarah to invite Larry Bagnell to participate in the B.B.Q.	Sarah
05.13.05	Sarah will buy the candy and bubbles.	Sarah

1. Call to Order – 6:33 pm

2. Adoption of Agenda

- Motion to adopt by Sarah, all in favor

3. Adoption of Past Minutes

- Adoption of March 2024 Minutes – Motion by Sarah, Sheila seconded, all in favor.
- April 2024:
 - Amendment: Transportation committee, remove “registration date will be in May.”
 - Motion by Sarah, Alisha seconded, all in favor.

4. Recognition of Community Members

- Marsha
- Micah Quinn

5. Reports

- a. Administration Report – Sharon
 - Lots of outings and school events
 - New staff photo
 - Pizza date
 - The fire drill is next week, and the last one is in June.
 - Water issue
 - H.P.W. will do the assessment from now to mid-summer.
 - The bus schedule shift at the Takhini area started this week.
 - Volunteer lunch will be back this month.
 - The facility issues in the report have been solved.
- b. Financial/Treasurer Report – Johanna
 - Update bank signing authority.
 - Motion to add Gary and Sheila to the CIBC bank account for signing authority and remove Laura from the bank account for signing authority.
 - **Action 05.13.01: Johanna will write a letter to CIBC and start paperwork process.**

6. New Business

- a. Vote for a new Chair
 - Motion to have Sarah be the Chair. Vote: 5 School Councils members, four agreed, and one abstained. Motion passed.
- b. Draft Rules for Meetings – Gary
 - Motion to table the draft Rules for Meetings:

WHEREAS section 138 of the *Education Act*, R.S.Y., chapter 61, provides every School Council may make rules for its internal procedure and its meetings;

AND WHEREAS any such rules enacted by council should be repealed and replaced with new rules for council's internal procedure and its meetings;

AND WHEREAS member Whittle has prepared a draft form of *Rules Respecting Procedure at Ecole Whitehorse Elementary School Council Meetings*, one copy of which has been provided to each member present.

Member Whittle move that:

This draft form of *Rules Respecting Procedure at Ecole Whitehorse Elementary School Council Meetings* be now placed before this council and tabled until the next meeting of this council at which time the members will debate this draft for the purpose of confirming a final form for enactment; and, that the chair cause to be delivered to those members not present and those members whom have been acclaimed in the last election so that all current members of this council and the members of the next council are prepared for the aforementioned debate.

- This item will be added to the June meeting agenda.
- c. Letter to Premier and Minister
 - Remove this item in the future S.C. meeting agenda and will add it in if needed.

- Motion by Sarah, all in favor.
- d. Secretary/treasurer position – can it be split?
 - Kelly will continue the Secretary position until S.C.s have a decision.
 - This item should be tabled until the September A.G.M. meeting.
- e. Activity Bus Need for Whitehorse Elementary School
 - **Action 05.13.02: Johanna will send another email to Trevor Ratcliff to participate in the June SC meeting.**
- f. Updates on Chair meeting with the Association
 - No update
- g. Student Wellness – Johanna & Sharon
 - Eating disorder - Welcome to have a session for parents but not for students.

7. Standing Business

- a. French Second Language – Sharon
 - The biannual meeting (Second Language Advisory Committee) was positive and went well.
- b. Project Advisory Committee (P.A.C.)
 - No update. The next meeting will be on June 13.
- c. School Growth Plan – Sheila
 - No update, and will discuss it in the next meeting.
- d. Transportation Committee – Alisha
 - Bus registration is open now.
 - Alisha cannot attend the next transportation committee meeting.
 - Alisha will get the minutes and share them with the S.C.s.
 - Alisha will complete her term as the EWES SC effective at the end of June 2024 meeting and won't be able to attend meetings of the Transportation Committee.
- e. Community events
 - School B.B.Q. on June 12 – Alisha
 - **05.13.03 Action: Alisha will check the prices of the cake and 550 cupcakes (Independent)**
 - Johana verified numbers of hotdogs, buns and condiments to order.
 - **05.13.04 Action: Sarah will invite Larry Bagnell to participate in the B.B.Q.**
 - Movie night – Johanna
 - Movie night is cancelled.
 - This item will be on the table until September.
 - Grade 7 graduation gift – Sarah
 - Ceremony date: June 7, 2024 at 1 pm
 - S.C. will order the bags, but have not received a quote yet
 - 84 Candy, bubbles
 - **05.13.05 Action: Sarah will buy the candy and bubbles.**

- 8. The next meeting will be on June 10.**
- 9. Adjournment of Council Meeting at 8:01 pm.**